

An Organizational Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 4th day of January 2016.

Present:	David Tessmer, Supervisor	Kenneth Martin, Councilman
	Mary Stelley, Councilman	Becky Jo Summers, Town Clerk
	Mary Clark, Councilman	Susan Gamel, Budget Officer
	Janet Vogtli, Councilman	James Musacchio, Attorney

Others Present: Highway Superintendent; Gene Degman, Charles Siegle Code Enforcement Officers; Doug Martindale; Dick Agle; Richard Clark; Larry Wroblewski reporter Gowanda News /Journal and Rebecca Cuthbert, reporter Observer

Supervisor Tessmer called the meeting to order at 7:00 PM with the pledge to the Flag.

The 2016 Organizational Resolutions were gone through.

Resolution # 1 – 59: **2016 ORGANIZATIONAL RESOLUTIONS**

Motion made by Supervisor Tessmer seconded by Councilman Clark to adopt the following Organizational Resolutions for 2016 as presented:

1. That a Bond in the amount of not less than \$100,000.00 be obtained as a blanket undertaking for all Town employees; excepting: the Justices to have not less than \$200,000.00 each, the positions of Town Clerk/Tax Collector, Supervisor, Budget Officer and Deputy Town Clerk to have not less than \$250,000.00 each.

2. That the Town Clerk retains the amount of \$250.00 Petty Cash Fund.

3. That the two Town Justices retain the amount of \$50.00 each Petty Cash Fund.

4. That the Town Recreation Program retains the amount of \$225.00 Petty Cash Fund.

5. That the Town Senior Recreation Program retains the amount of \$200.00 Petty Cash Fund.

6. That the Sales Tax received from Erie County be retained and applied to reduce the Real Estate Taxes to be collected by the Town.

7. Designating the official banks of the Town of Collins as Community Bank, N.A. and First Niagara Bank.

8. Establishing the time of the Collins Town Board Meetings as the first and third Mondays of January, February, March, April, May, June, September, October, November and December at 7:00 PM; the second Monday of July and August at 7:00 PM. A workshop session will be held during the Board meetings held on the third Mondays. All meetings will be held in the Collins Town Hall, and when the meeting date falls on a legal holiday, it shall be held on the following business day.

9. Authorizing the Superintendent of Highways to rent equipment at rates not to exceed NY State rates.

10. Setting the mileage rate expense incurred while on Town business at 50 cents per mile.

11. Authorizing the Supervisor and Budget Officer to invest Town Funds not immediately needed in Time Open Accounts (Certificates of Deposit) for interest and in Interest-Bearing Accounts pursuant to the Town's Investment Policy.

12. Authorizing the Supervisor to attend meetings and schools pertaining to the Office of Supervisor with expenses paid.

13. Authorizing the Town Clerk to attend meetings and schools pertaining to the Office of Town Clerk, Office of Tax Collector and the Office of Registrar of Vital Statistics with expenses paid.
14. Authorizing the Highway Superintendent to attend meetings and schools pertaining to the Office of Highway Superintendent with expenses paid.
15. Designating the Dunkirk Observer as the Town's official paper and the Gowanda News and Springville Journal as secondary publications.
16. Setting the salary of the elected Town Supervisor at \$18,360.00 annually plus an additional amount of \$1,500.00 to oversee the water department; totaling \$19,860.00.
17. That the appointed Deputy Supervisor serves at no additional salary.
18. Setting the salary of the four (4) elected Town Councilmen at \$6,120.00 each annually.
19. Setting the salaries of the Assessment Board of Review members at \$286.62 each annually and appointing Sal Dicembre to a five year term to expire September 30, 2020.
20. Appointing James Musacchio as Attorney for the Town for a term expiring on January 1, 2018 and setting the salary at \$11,709.70 annually.
21. Setting the salary of the full-time Town Budget Officer/Bookkeeper at \$20.81 per hour.
22. Setting the salary of Gene Degman; Code Enforcement Officer at \$8,276.38 annually, and Charles Siegle; Assistant Code Enforcement Officer at \$5,685.79 annually.
23. Setting the salary of the elected Town Clerk at \$39,901.45 annually.
24. Setting the salary of the appointed Deputy Town Clerk at \$11.91 per hour.
25. Setting the salary of Mary Dankert, Dog Control Officer at \$5,100.00 annually.
26. Appointing Peter Waterman, Highway Superintendent to supervise the transfer station and the parks department employees of the Town of Collins with the authority to schedule workers in those departments.
27. Setting the base salary of the elected Town Superintendent of Highways at \$53,330.67 annually, plus an additional amount of \$2,000.00 for overseeing the transfer station and the parks department; totaling \$55,330.67.
28. Setting the salary of the experienced Highway Department workers (Motor Equipment Operators) as follows: Nicholas Gernatt at \$22.40 per hour, Mark Hobson at \$21.91 per hour and Mark Mangano at \$17.94 per hour.
29. Setting the salary of the Highway Department Automotive Mechanic at \$24.43 per hour.
30. That the appointed Deputy Highway Superintendent serves at an additional \$1,000.00 annually.
31. Authorizing all permanent full-time employees of the Highway Department to be given up to a maximum of \$ 150.00 for safety apparel allowance.
32. That the Highway Department Laborers be paid \$12.24 per hour (if not experienced, \$9.18 per hour for the first six months).

33. Setting the salary of Irvine Gaffney, Town Historian at \$204.00 annually
34. Setting the salary of the two (2) elected Town Justices at \$14,790.00 each annually.
35. Setting the salary of the two (2) Court Clerks at \$9,639.00 each annually.
36. Appointing Edith Schell, Rob Gaylord, David Williams and Joseph Vogtli as members of the Collins Library Board of Trustees to a five year term to expire December 31, 2020.
37. Setting the salary of Rhiannon Starks as Caretaker at \$10.40 per hour
38. Setting the salary of Douglas Martindale as Laborer (Buildings & Grounds) at \$10,404.00 annually
39. Setting the salary of the Town of Collins Planning Board Members at \$800.70 each annually and appointing Brian Martin and John Bentley to a five-year term to expire December 31, 2020.
40. Setting the salary of the Chairman of the Planning Board at an additional \$600.00 annually.
41. Setting the salary of the Secretary of the Planning Board at \$25.50 per meeting.
42. Setting the salary of James Musacchio as Town Prosecutor at \$5,100.00 annually.
43. Setting the salary of Jeanne Ebersole as Town Assessor at \$20,400.00 annually.
44. Setting the salary of the Registrar of Vital Statistics at \$408.00 annually.
45. Appointing the Deputy Town Clerk as Deputy Registrar of Vital Statistics at no salary.
46. Setting the salary of Scott Martindale, Seniors Program Coordinator at \$12.17 per hour.
47. Setting the salary of Patricia Tucker, Seniors Program Assistant at \$9.68 per hour.
48. Setting the salary of Samantha D'Amaro, Director of Recreation II (PT) at \$15.30 per hour, for the Summer and Winter Recreation programs.
49. Setting the salary of Rhiannon Starks, Park Crew Chief at \$14.28 per hour.
50. Setting the salary of the Summer Beautification and Recreation program probationary (first year) youth workers at \$9.18 per hour and returning workers at \$9.49 per hour.
51. Setting the salary of the Recreation Supervisor (PT) at \$12.24 per hour.
52. Setting the salary of Tammy Utley, Kenneth Tyger, Donald Johnson and Joshua Porter as Transfer Station Attendants at \$10.25 per hour.
53. Setting the salary of the members of the Zoning Board of Appeals at \$117.30 each annually, and appointing Thomas Raymond to a five-year term to expire December 31, 2020.
54. Setting the salary of the Youth Services Associates at \$9.49 per hour and the Probationary Associates at \$9.18 per hour.
55. That the Tax Collector collect a \$1.00 surcharge for delinquent taxes for 2016 and \$1.00 for copies of tax bills.

56. Appointing Becky Jo Summers as the ADA Coordinator, Affirmative Action Officer and Bingo Inspector at no additional salary.

57. To adopt the Town Investment Policy.

58. To adopt the Town Procurement Policy.

59. To adopt the Town Rules of Procedure.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Departmental Appointments for 2016

Supervisor Tessmer appointed Irvine Gaffney as Town Historian, Douglas Martindale as Assistant Town Historian, Susan Gamel as Budget Officer/Bookkeeper, and Mary Clark as Deputy Supervisor. Town Clerk Summers appointed Joanne Kibler as Deputy Town Clerk.

Highway Superintendent Waterman appointed Mark Hobson as Deputy Highway Superintendent.

Planning Board Chairman Martin appointed Debra Martin as Planning Board Secretary.

Justice Cain appointed Karen Smith as Court Clerk.

Justice Gernatt appointed Peggy Tessmer as Court Clerk.

Resolution # 60: AGENDA APPROVAL

Motion made by Councilman Clark seconded by Councilman Martin to approve the agenda as presented.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Resolution # 61: MINUTES APPROVAL

Motion made by Councilman Martin seconded by Councilman Clark to approve the minutes of the Monday, December 21, 2015 town board meeting.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Resolution # 62: ABSTRACT APPROVAL

Motion by Councilman Clark seconded by Councilman Martin that the bills be paid on abstract #23 for 2015 dated January 4, 2016 for listed vouchers # 992 – 1021 for \$28,195.89:

General – Townwide	2,565.31	Water District #1	17,993.11
General – Part Town	249.33	Water District #3	5,500.03
Highway	1,283.82	Water District #4	474.30
Special Refuse	129.99	Total	\$ 28,195.89

Resolution # 63: ABSTRACT APPROVAL

Motion by Councilman Stelley seconded by Councilman Clark that the bills be paid on abstract #1 for 2016 dated January 4, 2016 for listed vouchers # 1 – 5 for \$ 35,043.99:

General – Townwide	35,043.99
Total	\$ 35,043.99

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

Departmental Reports

Attorney Musacchio is working on the vacant property issue.

Code Enforcement Officers submitted their annual report and will attend a training class on solar power.

Highway Superintendent Waterman reported the parks pickup is at \$13,100.00 on the online auction; they plowed 16 times; hauled sand and the salt will be delivered; spoke with Bill Heim on the white storage building and bid (a survey is needed before it is put out to bid), cleaning out

and organizing the shop and received a quote on the guard rails of \$5,672.50 new and \$4,572.50 used. The consensus of the board is to install the new rails. Councilman Vogtli stated all county snowplowing comes out of the Town of Concord.

Parks Department report was given by Supervisor Tessmer. Rhiannon Starks is putting together proposals for plans for grants for updating the parks and she did an inventory of assets.

Recreation Department numbers are up with letting the twelve year old attend with the older ones. Thirty hats were delivered to Love Inc.

Town Clerk Summers reported December sales of \$ 5,777.15; town's portion \$ 4,559.67.

Water Department – Supervisor Tessmer, Deputy Clerk Kibler, Town Clerk Summers, Bookkeeper Gamel, Councilman Vogtli, Jason Opferbeck and Shawn Malek of the water department met and went through the reading for this last quarter. This last reading should bring all accounts to where they should be. We will not forgive water bills if the bill is high. The water was used so the payment is due.

Board Reports

Councilman Vogtli met with fire chiefs, Evans Dispatch and Supervisor Tessmer on problems; worked on the water bills; spent a few hours at the transfer station on last trash day – recyclables need to be rinsed out. The shed is in bad shape; something needs to be done this year.

Councilman Martin reviewed the vouchers and attended the Senior and highway parties.

Councilman Stelley reviewed the vouchers; met with the Code Enforcement Officers on issues and worked on the new website.

Councilman Clark worked with the Highway Superintendent on the resolution and attended the highway party.

Supervisor Tessmer attended both parties; worked on the water problem and met with the fire chiefs. Collins Center Zoar Road is the breaking point between West Becker Road and East Becker Road. Supervisor Tessmer spoke with the Collins Postmaster. They have East and West Becker Roads and our signs should be changed from Becker to E. Becker Rd.

Old Business

1. Town Board committee and liaison appointments

Liaisons:

Association of Erie County Governments	David Tessmer, Mary Clark (alternate)
Highway / Transfer	Mary Clark
NEST	David Tessmer
Rural Transit	Kenneth Martin
Prison Advisory	Mary Stelley, Kenneth Martin
Seniors	David Tessmer
Recreation	Mary Stelley, Mary Clark
Southtowns Planning & Development	Kenneth Martin
Water	David Tessmer

Committees:

Insurance	David Tessmer, Mary Clark
Personnel	Mary Stelley, Mary Clark
Finance	Kenneth Martin, Mary Stelley
Codes	Kenneth Martin, Janet Vogtli, James Musacchio, Brian Martin
Buildings / Grounds / Parks	Kenneth Martin, David Tessmer, Becky Jo Summers, Doug Martindale, Rhiannon Starks
Workplace Violence	Mary Stelley, Mary Clark
Safety	David Tessmer, Janet Vogtli, Mark Hobson, Susan Gamel, Scott Martindale, Samantha D'Amaro
IT / Website	Mary Clark, Mary Stelley

2. Newly elected and appointed officials must complete a time log for 90 days for NYS retirement

New Business

1. Resolution to approve Agreement to spend highway funds

RESOLUTION # 64: APPROVE AGREEMENT TO SPEND HIGHWAY FUNDS

Motion made by Supervisor Tessmer and seconded by Councilman Vogtli that the Town Board hereby approves entering into an agreement with Peter Waterman, Highway Superintendent, for the 2016 Agreement to Spend Town Highway Funds in the Town of Collins, County of Erie, as read, and authorize the Town Board members to sign the agreement.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

2. Resolution to amend Highway truck purchase

RESOLUTION # 65: AMEND PURCHASE ORDER FOR 2017 MACK TRUCK

Motion by Councilman Clark seconded by Councilman Martin that the following resolution is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the Town of Collins Highway Department had determined that it has a need for a new single axle plow truck, and

WHEREAS, at the meeting on December 7, 2015, the Town Board approved the purchase of a 2017 Mack GU712 from Beam Mack at a cost of \$115,867.80 for the cab and chassis, including standard single leaf radius rod springs, and

WHEREAS, the previous truck purchased with this single leaf radius rod spring suspension has required a considerable amount of maintenance and repair, and

WHEREAS, the new truck was inadvertently ordered with the same standard suspension system rather than an upgraded air suspension system.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board approves amending the original resolution, thereby authorizing the upgrade to the air suspension system at an additional cost of \$5,540.06, bringing the total cost of the cab and chassis to \$121,407.86, and the total cost of the truck, with the box and plow additions by Valley Fab, to \$209,772.67.

With no further business, on a motion of Councilman Clark seconded by Councilman Vogtli the meeting was adjourned at 8:35 pm.

Becky Jo Summers, Town Clerk

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 19TH day of January 2016.

Present: David Tessmer, Supervisor
Mary Clark, Councilman
Kenneth Martin, Councilman
Mary Stelley, Councilman

Becky Jo Summers, Town Clerk
James Musacchio, Attorney
Susan Gamel, Bookkeeper

Absent: Janet Vogtli, Councilman

Others Present: Dick Clark; Dick Agle; Jason Opferbeck and Rebecca Cuthbert, reporter
Observer

Supervisor Tessmer called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 66: **AGENDA APPROVAL**

Motion made by Councilman Clark seconded by Councilman Martin to approve the agenda after deleting accepting the November Supervisor's Report.

ADOPTED Aye 4 Martin, Stelley, Clark, Tessmer
Nay 0

Resolution # 67: **MINUTES APPROVAL**

Motion made by Councilman Martin seconded by Councilman Clark to approve the minutes of the January 4th town board meeting.

ADOPTED Aye 4 Martin Stelley, Clark, Tessmer
Nay 0

Resolution # 68: **ABSTRACT APPROVAL**

Motion by Councilman Stelley seconded by Councilman Martin that the bills be paid on abstract # 24 for 2015 dated January 19, 2016 for listed vouchers # 1022 - 1041 for \$ 14,025.49 and abstract # 2 for 2016 dated January 19, 2016 for listed vouchers 6 - 22 for \$ 33,693.30:

General – Townwide	3,087.62	Water District #1	1,853.10
General – Part Town	292.51	Water District #3	572.84
Highway	2,895.82	Water District # 4	2,955.69
Special Lighting Fund	1,093.92	Total	\$ 14,025.49
Special Refuse	1,273.99		

ADOPTED Aye 4 Martin, Stelley, Clark, Tessmer
Nay 0

Abstract #2 January 2016

General – Townwide	853.47	Special Refuse	57.00
General – Part Town	108.24	Water District #1	360.00
Highway	32,314.59	Total	\$ 33,693.30

New Business

1. Resolution to allocate 2015 Excess Sales Tax Revenue

RESOLUTION # 69: **APPROVE EXCESS 2015 SALES TAX ALLOCATION TO DB FUND**

Motion made by Supervisor Tessmer seconded by Councilman Clark to allocate the excess 2015 sales tax revenue of \$66,388.71, and modify the appropriate budget line as follows:

ADOPTED DB-1120 - Non-Property Tax Distribution, increased by \$ 66,388.71
Aye 4 Martin, Stelley, Clark, Tessmer
Nay 0

2. Appoint alternate clerk to Town Clerk

RESOLUTION # 70: APPOINT ALTERNATE CLERK TO TOWN CLERK

Motion made by Supervisor Tessmer seconded by Councilman Stelley that the following resolution is:

ADOPTED Aye 4 Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, due to vacations and other times of unavailability, the need for fill-in clerk duties in the Town Clerk's office has been identified, and

WHEREAS, the Town Clerk wishes to have Karen Smith, who has extensive clerk experience working in the Town Clerk's office, serve during times when the Deputy Town Clerk is unavailable.

NOW THEREFORE BE IT RESOLVED, that the Collins Town Board appoint Karen Smith as alternate clerk, to fill-in during vacations and emergencies in the Town Clerk's office, at an hourly rate of \$11.91, effective January 5, 2016.

Workshop Topic – Water Meter Upgrades

Supervisor Tessmer explained the problems of various meters, broken meters, missing meters, etc. Supervisor Tessmer and Jason Opferbeck went to East Aurora and Big Flats and spoke with representatives of the Village of Springville on their water meter reading systems.

Supervisor Tessmer did a water meter analysis and went through it. Mr. Opferbeck has two quotes for new meters and will obtain a few more quotes. The Supervisor and Jason both like the Master meters. If Collins and Gowanda go together to purchase the meters a better price can be obtained.

With no further business, on a motion of Councilman Stelley seconded by Councilman Clark the meeting was adjourned at 8:42 pm.

Becky Jo Summers, Town Clerk

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 1st day of February 2016.

Present: David Tessmer, Supervisor
Kenneth Martin, Councilman
Mary Stelley, Councilman

Becky Jo Summers, Town Clerk
James Musacchio, Attorney
Susan Gamel, Bookkeeper

Absent: Janet Vogtli, Councilman; Mary Clark, Councilman

Others Present: Karl Simmeth, NYS Assembly Representative; Dick Agle; Rhiannon Starks; Kyle Stender; Sam D'Amario; Dick Clark; Larry Wroblewski reporter Gowanda News /Journal and Rebecca Cuthbert, reporter Observer

Supervisor Tessmer called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 71: **AGENDA APPROVAL**

Motion made by Councilman Stelley seconded by Councilman Martin to approve the agenda as presented.

ADOPTED Aye 3 Martin, Stelley, Tessmer
Nay 0

Resolution # 72: **MINUTES APPROVAL**

Motion made by Supervisor Tessmer seconded by Councilman Martin to approve the minutes of the January 19th town board meeting.

ADOPTED Aye 3 Martin Stelley, Tessmer
Nay 0

Resolution # 73: **ABSTRACT APPROVAL**

Motion by Councilman Stelley seconded by Councilman Martin that the bills be paid on abstract # 25 for 2015 dated February 1, 2016 for listed vouchers # 1042 - 1048 for \$ 9,160.18 and abstract # 3 for 2016 dated February 1, 2016 for listed vouchers 23 – 62 for \$ 73,364.30:

Abstract #25

General – Townwide	5,880.91	Water District #1	3,081.02
General – Part Town	41.20	Water District #3	23.52
Highway	133.53	Total	\$ 9,160.18

Abstract #3

General – Townwide	16,313.29	Water District #1	73.03
General – Part Town	395.26	Water District #3	204.67
Highway	31,846.71	Water District #4	.84
Emergency Services	24,500.00	Total	\$ 73,364.30
Special Refuse	30.50		

ADOPTED Aye 3 Martin, Stelley, Tessmer
Nay 0

Karl Simmeth of NYS Assemblyman's David DiPietro's office explained what Mr. DiPietro has been working on.

Reports of Department Heads and Consultants

Assessor – Supervisor Tessmer read the report

Code Enforcement Officer reported one permit last month

Highway report went through by the Supervisor: plowed 34 times (total of 52 times); hauling sand; regular plow maintenance; problem with the loader pump leaking in the transmission (borrowed

loader from the Village of Gowanda); received structural report on the Collins Center School Street bridge stating no structural issues only cosmetic.

Parks - Rhiannon Starks met with the building/grounds committee; getting estimates on the fence, basketball courts; looking into grants to put in new equipment and update the existing equipment.

Recreation – Samantha D'Amato reported attendance is increasing and is trying to find other things to do that they would be interested in and purchased some new items. We have to start talking about recreation in Collins Center and she will get feedback from the recreation supervisor who lives in Collins Center.

Attorney Musacchio arrived at 7:13 pm.

Town Clerk reported sales last month of \$4,390.05 and the town's share \$4,282.55.

Water report was read by the supervisor. In January there was a violation in the iron level in Collins Center and a letter was mailed out to each water customer. The pump houses were plowed out; reread some meters that received complaints on and still contacting vendors on new meters.

Reports of Board and Committees

Councilman Martin reviewed the vouchers; attended the Collins Center Firemen's Installation Dinner, the building committee meeting and the Community Advisory meeting.

Councilman Stelley stated there was a water leak on Erie Avenue which set off a Code Red but Armes Court did not get the call from that system.

Supervisor Tessmer in continuing to work on the distressed property and received notice of complete application and negative declaration for George Hill's Vail Road gravel pit permit modification.

Old Business

1. Resolution to approve 2015 Budget Transfers

RESOLUTION # 74: **APPROVE 2015 BUDGET TRANSFERS**

Motion made by Supervisor Tessmer seconded by Councilman Martin to approve the following 2015 Budget Transfers and Modifications:

A Fund:

<i>Transfer From:</i>		<i>Transfer To:</i>	
A-1940.400 Contingency	\$3,428.05	A-1620.460 Shared Svcs -Splys	\$329.51
		A-7550.410 Liberty Fest	\$2,127.08
		A-8810.400 Cemeteries Contrtural	\$971.46

B Fund:

<i>Transfer From:</i>		<i>Transfer To:</i>	
B-7110.100 Parks - Personnel	\$459.79	B-7110.400 Parks Contractural	\$459.79
B-7310.102 Youth Services – Prsonnel	\$261.72	B-7310.404YouthSvcs – Field Trips	\$261.72

DB Fund:

<i>Transfer From:</i>		<i>Transfer To:</i>	
DB-5110.400 Hwy Pt Tn - Contractll	\$10,356.20	DB-5130.400 Hwy Mechanic Contractl	\$10,356.20

SR Fund:

<i>Transfer From:</i>		<i>Transfer To:</i>	
SR-8160.410 Bag Purchase Stickers	\$500.00	SR-8160.200 Land rental	\$500.00
ADOPTED	Aye 3	Martin, Stelley, Tessmer	
	Nay 0		

2. Resolution to accept Supervisor's Report for November 2015

RESOLUTION # 75: **ACCEPT NOVEMBER 2015 SUPERVISORS REPORT**

Motion made by Councilman Martin and seconded by Councilman Stelley to accept the Town of Collins Supervisor's Report as submitted, for the month of November 2015.

ADOPTED Aye 3 Martin, Stelley, Tessmer
 Nay 0

New Business

1. Resolution to adopt Erie County Multi-Jurisdictional Hazard Mitigation Plan

RESOLUTION # 76: **ADOPT ERIE COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN UPDATE**

Motion made by Supervisor Tessmer seconded by Councilman Stelley that the following resolution is:

ADOPTED Aye 3 Martin, Stelley, Tessmer
 Nay 0

WHEREAS, The Town of Collins, with assistance from URS Corporation, has gathered information and prepared the Erie County New York, Multi-Jurisdictional Hazard Mitigation Plan Update ("the Plan"), and

WHEREAS, the Plan has been prepared in accordance with the Disaster Mitigation Act of 2000, and

WHEREAS, The Town of Collins is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan, and

WHEREAS, The Town of Collins has reviewed the Plan and affirms that the Plan will be updated no less than every five years.

NOW THEREFORE, BE IT RESOLVED by The Town of Collins Town Board, that The Town of Collins adopts the Erie County, New York, Multi-Jurisdictional Hazard Mitigation Plan Update as this jurisdiction's Natural Mitigation Plan, and resolves to execute the actions in the Plan.

2. Resolution for supervisor to sign retainer agreement with Richard Schaus to prosecute code violation case

RESOLUTION # 77: **AUTHORIZE SUPERVISOR TO SIGN RETAINER AGREEMENT WITH RICHARD SCHAUS**

Motion made by Supervisor Tessmer seconded by Councilman Martin that the following resolution is:

ADOPTED Aye 3 Martin, Stelley, Tessmer
 Nay 0

WHEREAS, The Town of Collins Code Enforcement office has charged a local resident with violating several provisions of the Code of the Town of Collins, and

WHEREAS, the resident has this case pending in the Collins Town Court, and

WHEREAS, the Collins Town Attorney has recused himself from prosecuting this action, citing a conflict of interest, and

WHEREAS, the Erie County District Attorney's Office has therefore authorized North Collins Town Prosecutor, Richard Schaus to represent the People of the State of New York in this action.

NOW THEREFORE, BE IT RESOLVED that the Collins Town Board, authorize the Supervisor to sign the retainer agreement with Richard Schaus to prosecute this action on behalf of the Town of Collins contingent upon clarification of billable rate schedule.

With no further business, on a motion of Councilman Martin seconded by Councilman Stelley the meeting was adjourned at 7:58 pm.

Becky Jo Summers, Town Clerk

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 16th day of February 2016.

Present: David Tessmer, Supervisor
 Janet Vogtli, Councilman
 Mary Stelley, Councilman
 Mary Clark, Councilman
 Becky Jo Summers, Town Clerk
 James Musacchio, Attorney
 Susan Gamel, Bookkeeper

Absent: Kenneth Martin, Councilman;

Others Present: Doug Martindale; Dick Agle; Jason Opferbeck; Dick Clark

Supervisor Tessmer called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 78: **AGENDA APPROVAL**

Motion made by Councilman Stelley seconded by Councilman Clark to approve the agenda as presented.

ADOPTED Aye 4 Vogtli, Stelley, Clark, Tessmer
 Nay 0

Resolution # 79: **MINUTES APPROVAL**

Motion made by Supervisor Tessmer seconded by Councilman Stelley to approve the minutes of the February 1st town board meeting.

ADOPTED Aye 3 Stelley, Clark, Tessmer
 Nay 0
 Abstained 1 Vogtli

Resolution # 80: **ABSTRACT APPROVAL**

Motion by Councilman Stelley seconded by Councilman Clark that the bills be paid on abstract # 4 for 2016 dated February 16, 2016 for listed vouchers # 63 - 108 for \$ 43,906.57:

General – Townwide	6,986.59	Special Refuse	996.49
General – Part Town	898.38	Water District #1	1,843.43
Highway	30,662.93	Water District #3	637.94
Special Lighting	1,139.32	Total	\$ 43,165.08

ADOPTED Aye 4 Vogtli, Stelley, Clark, Tessmer
 Nay 0

Councilman Vogtli gave an update on her attendance at the last Gowanda Ambulance meeting and will ask that our two representatives to that board attend our next town board meeting.

Old Business

1. Resolution to approve 2015 Budget Modification / Transfers to Reserve

RESOLUTION # 81: **APPROVE 2015 BUDGET TRANSFERS & MODIFICATIONS**

Motion made by Supervisor Tessmer seconded by Councilman Vogtli to approve the following 2015 Budget Transfers and Modifications:

Budget Transfers

A Fund:

Transfer From:

A1940.400 Finance – Contingency \$3,231.51

Transfer To:

A1340.100 Budget Officer – Personal Svcs. \$359.20
 A1620.410 Shared Services – Repairs \$1,333.54
 A1620.440 Shared Services – Telephone \$829.19
 A1620.460 Shared Services – Supplies \$459.80
 A5132.440 Highway – Telephone \$235.43
 A5182.400 Highway – Water \$14.35

TOTAL A

\$3,231.51

\$3,231.51

B Fund:

Transfer From:
B7110.100 Parks – Personnel

\$590.65

Transfer To:

B7110.400 Parks Contractural \$438.54
B7310.402 Youth Prog. – Contl Splies \$152.11

TOTAL B

\$590.65

\$590.65

DB Fund:

Transfer From:
B5110.400 Hwy Part Town – Contractl

\$7,716.69

Transfer To:

DB5130.400 Hwy Mechanic – Contractral \$5,142.19
DB5142.404 Snow Contractl – Sand \$695.32
DB5148.404 Snow C – Contractl – Salt \$1,879.18

TOTAL DB

\$7,716.69

\$7,716.69

SR Fund:

Transfer From:
SR8160.400 Refuse Garbage Contractural \$4,730.00

Transfer To:

SR8160.220 Refuse Garbage Equipment \$4,730.00

TOTAL SR

\$4,730.00

\$4,730.00

SW1 Fund:

Transfer From:
SW1 1420.410 Legal \$5,000.00
SW1 8310.121 Water Admin – Personnel \$26,784.51
SW1 9060.810 Hospital Medical Ins \$12,201.39

Transfer To:

SW1 8310.411 Water Admin – Office \$42,800.67
SW1 8320.441 Src Sply Per – Purch Meters \$1,185.23

TOTAL SW1

\$43,985.90

\$43,985.90

SW3 Fund:

Transfer From:
SW3 1420.450 Legal \$1,600.00
SW3 8310.125 Water Admin - Personnel \$7,747.29
SW3 8320.455 Lagoon Cleaning \$1,750.00
SW3 9060.850 Hospital Medical \$2,500.00
SW3 8310.425 Water Admin – Collect Bill \$558.84
SW3 8310.435 Water Admin – Testing \$583.32
SW3 8340.450 Truck Travel Expense \$459.49
SW3 9030.800 Social Security \$1,634.79
SW3 9040.850 Compensation Insurance \$208.15

Transfer To:

SW3 8310.415 Water Admin Office \$13,544.88
SW3 8320.415 Src of Supl Pwr Light/Heat \$128.38
SW3 8320.425 Src of Supl Pwr Tool Equip \$2,471.17
SW3 8320.435 Src of Spl Por Supplies \$876.47
SW3 8320.445 Src of SplyPwr Meter/Parts \$20.97
SW3 9710.651 Filtration System Bond \$0.01

TOTAL SW3

\$17,041.88

\$17,041.88

SW4 Fund:

Transfer From:
SW4 8360.461 Lease maintenance \$2,968.56

Transfer To:

SW4 8310.416 Water Admin – Office \$1,157.03
SW4 8320.426 Src Sply Pwr Water Purch \$1,712.28
SW4 8320.436 Src of Sply Pwr Tools Equip \$99.25

TOTAL SW4

\$2,968.56

\$2,968.56

Transfers to Reserve:

Fund	Budgeted:	Transfer from:	To:
A	\$ 50,000.00	A9950.900 Transfer to Reserve	A230 Capital Reserve
B	\$ 2,250.00	B9950.900 Transfer to Reserve	B202 Capital / Repair Reserve
DB	\$ 150,000.00	DB9950.900 Transfer to Reserve	DB202 Capital Reserve
SR	\$ 50,000.00	SR8160.240 Refuse Garbage To Reserve	SR230 Capital Reserve

SW1	\$100,000.00	SW19950.900 Transfer to Capital Funds	SW1231 Capital Reserve
		NO TRANSFER TO SW1 232 Truck Reserve	
SW3	\$2,000.00	SW39950.250 Transfer to Reserve	SW3231 Capital Reserve
		NO TRANSFER TO SW3 232 Truck Reserve	
SW4	\$4,500.00	SW49950.261 Transfer to Reserve	SW4231 Capital Reserve
		NO TRANSFER TO SW4 232 Truck Reserve	
ADOPTED	Aye 4	Vogtli, Stelley, Clark, Tessmer	
	Nay 0		

New Business

1. Resolution to accept Supervisor Report for December 2015

RESOLUTION # 82: **ACCEPT DECEMBER 2015 SUPERVISORS REPORT**

Motion made by Councilman Clark and seconded by Councilman Vogtli to accept the Town of Collins Supervisor's Report as submitted, for the month of December 2015.

ADOPTED	Aye 4	Vogtli, Stelley, Clark, Tessmer
	Nay 0	

2. Resolution to appoint Town Historian

RESOLUTION # 83: **APPOINT TOWN HISTORIAN**

Motion made by Supervisor Tessmer seconded by Councilman Clark that the following is:

ADOPTED	Aye 4	Vogtli, Stelley, Clark, Tessmer
	Nay 0	

WHEREAS, the Collins Town Historian, Irvine Gaffney, has submitted her retirement / resignation effective February 15, 2016, and

WHEREAS, the Collins Town Board accepts the retirement / resignation with regret, and hereby expresses our extreme gratitude for her many years of service.

NOW, THEREFORE BE IT RESOLVED, that due to the retirement of Irvine Gaffney, the Collins Town Supervisor hereby appoints Doug Martindale, as Town Historian, at the prorated salary of \$204.00, effective February 16, 2016.

3. Thanks to United Torch Fund of Gowanda for donation to Youth recreation program

Supervisor Tessmer will contact John Tobia, North Collins Supervisor on Helmuth.

A reminder to all water residents that meters will be read next month and if your meter cannot be read a card will be left for you to fill out and return as soon as possible.

It is illegal to plow snow across or leave on the roads.

Workshop Topics - water meter replacement discussion – Supervisor Tessmer went through the water meter replacement packet explaining the different types and pros and cons of each. The board decided the best meter is the Master Meter BLMJ 3G 5/8".

Resolution to standardize water meters

RESOLUTION # 84: **APPROVE STANDARDIZATION OF AUTOMATIC METER READING (AMR) WATER METERS**

Motion made by Supervisor Tessmer seconded by Councilman Vogtli that the following is:

ADOPTED	Aye 4	Vogtli, Stelley, Clark, Tessmer
	Nay 0	

WHEREAS, due to the age and accuracy concerns of our existing water meters, the Senior

Water Operator for the Town of Collins has recommended the system-wide replacement of all water meters, and

WHEREAS, because industry standards recommend replacing meters on a 20-year schedule, the Town is considering the replacement of all water meters to help eliminate errors and provide a more accurate representation of water sold to customers, and

WHEREAS, current technology includes Automatic meter reading (AMR) systems that utilize radio-read meters which allow for the collection of water-use data without the necessity to enter private property, and

WHEREAS, it is in the best interest of the Town to standardize the metering equipment to maintain accuracy, efficiency, and compatibility in the Town's water measuring systems, and

WHEREAS, for that purpose, and on the recommendation of the Water Department Operations and Maintenance personnel, it is determined that the Master Meter BLMJ 3G meters with integral radio-read, for 5/8" meters, will be the most efficient and economical system available, and

WHEREAS, this standardization will aid in the further analysis, specification, and bidding processes moving forward to upgrade the water meters throughout the system.

NOW, THEREFORE BE IT RESOLVED, that the Town of Collins standardize the anticipated future purchase of AMR water meters and any ancillary equipment to Master Meter BLMJ 3G 5/8" meters.

With no further business, on a motion of Supervisor Tessmer seconded by Councilman Vogtli the meeting was adjourned at 8:08 pm.

Becky Jo Summers, Town Clerk

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 7th day of March 2016.

Present: David Tessmer, Supervisor Mary Stelley, Councilman
 Kenneth Martin, Councilman Becky Jo Summers, Town Clerk
 Janet Vogtli, Councilman (7:17) Peter Waterman, Highway Superintendent
 Mary Clark, Councilman James Musacchio, Attorney

Others Present: Stephanie Cieszynski; Kimberly, Kenneth, Taylor, Tanner Glass; Dick and Betty Agle; Rhiannon Starks; James Eddy; Sam D'Amaro; Cindy and Ron Lillie; Jaimie Morris; Nicholas Hodak; Jim Hammer; Krista Hammer; Ray Hammer; Justin Winfield; Dick Clark; Larry Wroblewski reporter Gowanda News /Journal and Rebecca Cuthbert, reporter Observer

Supervisor Tessmer called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 85: **AGENDA APPROVAL**

Motion made by Councilman Clark seconded by Councilman Martin to approve the agenda as presented.

ADOPTED Aye 4 Martin, Stelley, Clark, Tessmer
 Nay 0

Resolution # 86: **MINUTES APPROVAL**

Motion made by Councilman Clark seconded by Supervisor Tessmer to approve the minutes of the February 16th town board meeting.

ADOPTED Aye 3 Stelley, Clerk, Tessmer
 Nay 0
 Abstained 1 Martin

Resolution # 87: **ABSTRACT APPROVAL**

Motion by Councilman Stelley seconded by Councilman Martin that the bills be paid on abstract # 5 for 2016 dated March 7, 2016 for listed vouchers 109 – 168 for \$ 260,180.44:

General – Townwide	9,028.53	Special Refuse	79.75
General – Part Town	2,192.09	Water District #1	1,733.37
Highway	28,010.29	Water District #3	2,316.96
Collins Fire District	195,473.61	Water District #4	.83
Rosenburg Fire District	20,342.00	Total	\$ 260,180.44
Special Lighting District	1,003.01		

ADOPTED Aye 4 Martin, Stelley, Clark, Tessmer
 Nay 0

Public Access

A group of residents want the recreation program to continue in Collins Center. Supervisor Tessmer stated the Collins Center School was condemned and all residents can come down to the Collins site for recreation. Other alternatives have been looked at but the Recreation Director has been asked to enhance last year's program. It was asked about the FEMA trailer that Erie County Legislator John Mills spoke about. The Supervisor there was timing and restrictions issues. It was asked if the town had an engineer look at the building; it is not our building. Tanner Glass read a letter he wrote.

Councilman Vogtli arrived at 7:17 pm.

Supervisor Tessmer will check with Legislator Mills; will look into a portable classroom and send a letter to the State regarding the building.

Reports of Department Heads and Consultants

Code Enforcement Officer reported one permit was submitted last month.

Highway Department plowed 27 times last month for a total of 82 times for the year, sand has been hauled in; trucks and plows have been repaired and will get the sweeper out to start sweeping the roads.

Parks - Rhiannon Starks reported the retaining wall at the LKP will be fixed and will get new quotes on re-doing the basketball court.

Recreation – Samantha D'Amato reported 16 went to Lasertron and March 19th will be the last day of summer recreation

Planning Board – discussed the run down houses along Route 39.

Town Clerk reported February sales of \$3,619.50 and the town's share \$3,497.88. Taxes collected through the end of the month equaled \$1,199,154.56. Taxes collected in 2015 at this same time equaled \$1,080,398.63.

Water report covered two work orders, fixed a valve and working on the next quality report.

Reports of Board and Committees

Councilman Vogtli attended the Helmuth advisor meeting.

Councilman Martin reviewed the vouchers; attended the Building Committee meeting and the Rural Transit Advisory meeting.

Councilman Stelley reviewed the vouchers; updated the website and attended the Liberty Fest meeting.

Councilman Clark attended the Liberty Fest meeting and did a resolution.

Supervisor Tessmer attended the Association of EC Gov'ts meeting; attended Gallivan's Round Table and the Building Committee meeting.

All attended the Collins Fire Department Installation dinner.

Old Business

1. Gowanda Ambulance update – Our two representatives to the Gowanda Ambulance Board are Donald Tharnish, who became a member mid-2011 and James Eddy, who became a member in the mid 1980's. The Board started in 1963 is a 501C (3) and files a 990 tax form. When started, the towns funded them and in 2009 they went to third-party billing. At the end of 2010 they went to 24/7 paid employees and the volunteers were eliminated in 2011.

2. Resolution to appoint 2016 Liberty Fest committee

RESOLUTION # 88: APPOINT 2016 LIBERTY FEST COMMITTEE

Motion made by Councilman Clark and seconded by Councilman Stelley that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the Town of Collins is interested in promoting an atmosphere of sociability among the residents of the Town, and

WHEREAS, to this end, since 2011 the Town has sponsored the Liberty Fest, which has been well-received by the community, and

WHEREAS, the Town endeavors to once again provide the residents with a similar opportunity to enjoy this recreational event, and

WHEREAS, the Town Board has budgeted \$3,500.00 of unreimbursed Town funds to fund this event.

NOW THEREFORE BE IT RESOLVED. that the Town Board designates Sunday, July 3, 2016 as the date on which the 6th annual Liberty Fest will be held, with Saturday, July 10th as the rain date for the fireworks only, and

BE IT FURTHER RESOLVED that Mary Stelley and Mary Clark be designated co-chairs of the Liberty Fest Committee, with the authority to spend funds allocated to this celebration in the 2016 budget and any funds expected to be raised by select events.

New Business

1. Resolution to advertise for Town Constable position

RESOLUTION #89: ADVERTISE FOR CONSTABLE

Motion made by Supervisor Tessmer and seconded by Councilman Clark that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, due to the outside employment obligations of the current Town of Collins Constable, it is necessary to advertise for qualified applicants, to ensure the safety of Court personnel as well as the public, at all court sessions.

NOW, THEREFORE BE IT RESOLVED that the Collins Town Board approve the placement of the following advertisement in the Gowanda News and Springville Journal the week of March 12, 2016, for the purpose of identifying candidates for the vacant Town Constable position:

TOWN CONSTABLE WANTED -- TOWN OF COLLINS
DUTIES INCLUDE COURT OFFICER RESPONSIBILITIES

If applicant is a retired Officer, must comply with HR 218, "The Law Enforcement Officers Safety Act," by successfully completing the retired officer carry firearms course recognized by their department, which must be offered every year.
Knowledge and yearly review of Penal Law Article 35

Active officer must complete a yearly firearms course recognized by their department
Knowledge and yearly review of Penal Law Article 35

APPLICATIONS AVAILABLE AT THE TOWN CLERKS OFFICE OR ON TOWN WEB SITE
AND MUST BE RECEIVED BY MARCH 18, 2016, AT 4:00 PM

2. Resolution to advertise for library parking lot bids

RESOLUTION # 90: ADVERTISE NOTICE TO BIDDERS FOR LIBRARY PARKING LOT REPAIRS & SEALING

Motion made by Supervisor Tessmer, seconded by Councilman Martin to advertise the attached notice to bidders in the Dunkirk Observer on Sunday, March 13, 2016, and also distribute Invitations to Bid to area vendors, with bids to be received and opened at 4:00 PM on April 8, 2016, at the office of the Collins Town Clerk.

COLLINS PUBLIC LIBRARY PARKING LOT:
REPAIRS, SEALING & STRIPING – TOWN OF COLLINS NEW YORK

Sealed bids for the repair, sealing, and striping of the Collins Public Library Parking Lot by the Town of Collins, will be received by the Town Clerk's office located in the Town Hall, 14093 Mill Street, Collins, New York 14034 on or before 4:00 P.M., local time, on the 8th day of April, 2016, at which time they will be publicly opened and read aloud.

Invitations to Bid and specifications for the purchase may be obtained at the office of the Collins Town Clerk or at www.Townofcollins.com.

Each bid proposal shall be submitted in a sealed envelope, clearly marked:

"BID ENCLOSED: COLLINS LIBRARY PARKING LOT SEALING".

The Town reserves the right to reject any and all bids, to consider the reputation and experience of any bidders in making its selection, to waive any informalities or minor deviations from the specifications, and to award the contract to other than the lowest bidder, if considered to be in the best interest of the Town of Collins. All bids shall be submitted intact on bidding form available for that purpose and addressed to: Becky Jo Summers Collins Town Clerk, 14093 Mill Street, Collins, New York 14034

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

3. Resolution to advertise for Summer Beautification employees

RESOLUTION #91: **APPROVE AD FOR SUMMER BEAUTIFICATION EMPLOYEES**

Motion made by Supervisor Tessmer, seconded by Councilman Clark to approve placing the following ad in the Gowanda News and Springville Journal for the weeks of March 12 and 19, 2016, with a deadline of April 8, 2016, at 4:00 pm, for summer beautification employees:

Summer Jobs:

The Town of Collins is accepting applications for Beautification Laborers.

Positions are open to all residents 18 and over.

Applications available at the Town Clerk's office and must be returned by April 8, 2016 at 4:00 PM.

Preference given to Town of Collins residents.

ADOPTED	Aye	5	Vogtli, Martin, Stelley, Clark, Tessmer
	Nay	0	

4. Discussion on Tax Cap Resolution

Supervisor Tessmer gave the Board members a resolution on the tax cap for their review.

Councilman Martin asked if the previous agreement we have with the Village of Gowanda for water in Armes Court is null and void in view of the current agreement.

With no further business, on a motion of Councilman Clark seconded by Councilman Martin the meeting was adjourned at 8:55 pm.

Becky Jo Summers, Town Clerk

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 21st day of March 2016.

Present: David Tessmer, Supervisor Mary Stelley, Councilman
Kenneth Martin, Councilman Becky Jo Summers, Town Clerk
Janet Vogtli, Councilman (7:23) James Musacchio, Attorney
Mary Clark, Councilman

Others Present: Samantha D'Amaro; Brian Martin, Dick Agle, Thomas Siegle, John Bentley and Joan Fallon of the Planning Board; Mark Alianello, MDA Consulting Engineers, PLLC; Wayne Harvey; Krista Hammer; Jim Hammer; Ray Hammer; Jason Opferbeck; Dick Clark and Rebecca Cuthbert, reporter Observer

Supervisor Tessmer called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 92: **AGENDA APPROVAL**

Motion made by Councilman Clark seconded by Councilman Stelley to approve the agenda as presented.

ADOPTED Aye 4 Martin, Stelley, Clark, Tessmer
Nay 0

Resolution # 93: **MINUTES APPROVAL**

Motion made by Councilman Martin seconded by Councilman Stelley to approve the minutes of the March 7th town board meeting.

ADOPTED Aye 4 Martin, Stelley, Clerk, Tessmer
Nay 0

Resolution # 94: **ABSTRACT APPROVAL**

Motion by Councilman Martin seconded by Councilman Stelley that the bills be paid on abstract # 6 for 2016 dated March 21, 2016 for listed vouchers 169 – 201 for \$ 23,561.69:

General – Townwide	7,754.54	Special Refuse	946.62
General – Part Town	765.93	Water District #1	1,166.49
Highway	12,635.83	Water District #3	270.62
Special Lighting	21.66	Total	\$ 23,561.69

ADOPTED Aye 4 Martin, Stelley, Clark, Tessmer
Nay 0

Information on the Collins Center recreation site – Supervisor Tessmer reported that the State continues to explore options and no decision has been made on the building yet. Senator Gallivan's office was contacted regarding the FEMA trailer and the process is not as easy as people said it would be. It could take three years as infrastructure has to be in place before the trailer is set. Spoke with Nancy from Legislator Mill's office and they want to pursue the process. A steering committee will be set up of Supervisor Tessmer, Samantha D'Amaro and James Hammer.

New Business

1. Resolution to request Brown Street speed study

RESOLUTION #95: **REQUEST BROWN STREET SPEED STUDY**

Motion made by Supervisor Tessmer and seconded by Councilman Clark to approve a request for a study to be conducted by Erie County for a speed reduction to 45 miles per hour on Brown Street, between Lenox Road and Route 39.

ADOPTED Aye 4 Martin, Stelley, Clark, Tessmer
Nay 0

2. Resolution to approve purchase of transfer station container

RESOLUTION # 96: **PURCHASE TRANSFER STATION CONTAINER**

Motion made by Councilman Clark and seconded by Councilman Stelley that the following is:

ADOPTED Aye 4 Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the Town currently owns eleven containers for use at the Transfer Station, and
WHEREAS, one container is in deteriorated condition and not suitable for transporting material,
and

WHEREAS, in an effort to update equipment on a reasonable interval the Highway Department solicited three bids for a new 40-yard open top container.

NOW THEREFORE BE IT RESOLVED, that the Town Board authorizes the purchase of a 40-yard open top container from Stone Valley Welding LLC of Huntingdon, Pennsylvania for \$4,150.00, including delivery, to be paid from Budget Line SR8160.220 – Equipment, by making a \$3,650.00 budget transfer from Budget Line SR8160.230 – from Reserve, to Budget Line SR8160.220 – Equipment.

Workshop topics

1. Route 62 Corridor Development Discussion - Mark Alianello of MDA Consulting Engineers, PLLC gave a broad overview of the issues and studies that would have to be done to get utilities on Route 62.

Councilman Vogtli arrived at 7:23 pm.

2. Solar and Wind Code proposals – The Planning Board went over their decision to approve applications for the installation of solar and commercial wind energy conversion systems. The Solar application was gone over with Gene Degman, Code Enforcement Officer and he approves as companies already send him this type of information.

The wind energy code the Planning Board would like to see adopted in its entirety with changes appropriate to the Town of Collins.

With no further business, on a motion of Councilman Martin seconded by Councilman Clark the meeting was adjourned at 8:45 pm.

Becky Jo Summers, Town Clerk

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 4TH day of April 2016.

Present: David Tessmer, Supervisor Mary Stelley, Councilman
Kenneth Martin, Councilman Becky Jo Summers, Town Clerk
Janet Vogtli, Councilman Susan Gamel, Bookkeeper
Mary Clark, Councilman James Musacchio, Attorney

Others Present: Irvine Gaffney; John Mills, EC Legislator and Nancy Heath his assistant; Karl Simmeth from NYS Assembly David DiPietro's office; Peter Waterman Highway Superintendent; Kim and Tanner Glass; Stephanie Cieszynski; Cindy Lillie; Dick Agle, Wayne Harvey; Dick Clark and Rebecca Cuthbert, reporter Observer

Supervisor Tessmer called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 97: **AGENDA APPROVAL**

Motion made by Councilman Clark seconded by Councilman Stelley to approve the agenda as presented.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
Nay 0

Resolution # 98: **MINUTES APPROVAL**

Motion made by Councilman Martin seconded by Councilman Stelley to approve the minutes of the March 7th town board meeting.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clerk, Tessmer
Nay 0

Resolution # 99: **ABSTRACT APPROVAL**

Motion by Councilman Stelley seconded by Councilman Martin that the bills be paid on abstract # 7 for 2016 dated April 4, 2016 for listed vouchers 202 – 232 for \$ 17,780.97:

General – Townwide	6,557.47	Water District #1	270.07
General – Part Town	533.06	Water District #3	96.81
Highway	10,275.02	Water District #4	3.58
Special Refuse	44.96	Total	\$ 17,780.97

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
Nay 0

Historian Proclamation from Erie County and NYS Assembly

Irvine Gaffney our Town Historian for 39 years has retired. She received a Certificate of Appreciation from the Town, Proclamations from the Erie County Legislature presented by Legislator John Mills and from New York State Assembly presented by Karl Simmeth of Assemblyman David DiPietro's office along with flowers and a cake. Mrs. Gaffney is the Town's longest tenured employee. Douglas Martindale has been appointed Historian.

Public Access

Stephanie Cieszynski asked about the Collins Center Recreation site. Supervisor Tessmer stated a meeting with the steering group will be set up.

Legislator Mills reported on what has been happening in the legislature and introduced his new assistant, Nancy Heath.

Karl Simmeth of Assemblyman David DiPietro's office reported on what has been happening in the assembly.

Departmental Reports

Assessor report was read by the Supervisor

Attorney reviewed the inter-municipal agreement.

Code Enforcement Officer submitted his monthly report.

Highway Superintendent reported they have gotten the seasonal equipment from the county barn and have swept all town roads, hauled stone and took down snow markers. They are rebuilding one dumpster and the new dumpster has been ordered.

Parks report was read by Supervisor Tessmer.

Town Clerk reported sales for March was \$5,731.40 with the town received \$5,406.46.

Water report was read by the Supervisor. Stephanie Cieszynski asked if the town was on a regular schedule for pumping the water hydrants as there have been problems in the past six months.

Kim Glass and Wayne Harvey reported on a number of street lights that are out or cycle on and off. Highway Superintendent Waterman will contact National Grid on the outages.

Board

Councilman Vogtli has been trying to get answers regarding the 911 system being down for approximately four hours last Thursday and there is no backup system.

Councilman Martin reviewed the vouchers, attended the building committee meeting and has been working on the zoning map.

Councilman Stelley reviewed the vouchers, attended the liberty fest meeting, the constable interviews and updated the website.

Councilman Clark attended the constable interview, did the resolution for the constable and attended the liberty fest meeting. The liberty fest will be held July 3rd and 3:30 pm.

Old Business

1. Resolution to appoint second part-time Constable

RESOLUTION # 100: **HIRE CONSTABLE**

Motion made by Councilman Clark and seconded by Councilman Martin that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the Town of Collins maintains a Justice Court for the adjudication of court cases brought before the presiding justices, and

WHEREAS, it has been determined that employing a Constable to serve as Court Officer is the safest and most efficient manner to achieve order, and

WHEREAS, the current Constable is unable to serve at all sessions, and

WHEREAS, the Town has advertised for candidates for this position to serve when the principal Court Officer is unavailable, and the presiding Justices, along with the Personnel Committee, have interviewed the two qualified applicants, and selected the best qualified.

NOW, THEREFORE, BE IT RESOLVED that the Collins Town Board approves that Gregory Hazelton, be appointed Constable, P.T., at an hourly rate of \$12.75, effective April 5, 2016.

2. Resolution to declare transfer station bins as scrap

RESOLUTION # 101: **DECLARE TRANSFER STATION BINS SURPLUS FOR SCRAP**

Motion made by Supervisor Tessmer and seconded by Councilman Clark that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the Town owns eleven containers for use at the Transfer Station, and

WHEREAS, the Highway Superintendent has begun the maintenance program previously directed by the Town Board to prolong the life of the containers, and

WHEREAS, the Highway Superintendent has inspected all the containers and found 5 of them to be in an un-repairable condition.

NOW, THEREFORE BE IT RESOLVED that the Town of Collins declares the following transfer station containers as scrap, to be taken for disposal with the regular scrap metal:

Recyclables Bin Number 2
Compactor Bin Numbers 4 and 5
Open Top Bin Numbers 8 and 9

New Business

1. Resolution to purchase Highway Department Rotary Mower

RESOLUTION #102: **PURCHASE NEW ROTARY MOWER FOR HIGHWAY DEPT**

Motion made by Supervisor Tessmer and seconded by Councilman Vogtli that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the Town of Collins Highway Department currently owns one mower for roadside mowing, and

WHEREAS, the Highway Superintendent identified the need for an additional mower in the 5-year capital plan to increase the efficiency of roadside mowing, and

WHEREAS, the Highway Superintendent has obtained the NYS contract price for an Alamo Exten-A-Kut 60-inch rear mount offset rotary mower and wheel kit.

NOW THEREFORE BE IT RESOLVED, that the Town of Collins Highway Superintendent purchase a new and un-used Alamo Exten-A-Kut 60-inch rear mount offset rotary mower and wheel kit from Tracey Road Equipment of East Syracuse, New York, at the contract price of \$15,487.00, including freight.

2. Resolution to authorize Highway Superintendent to sign Shared Services Agreement

RESOLUTION # 103: **AUTHORIZE HIGHWAY SUPERINTENDENT TO SIGN SHARED SERVICES AGREEMENT**

Motion made by Supervisor Tessmer and seconded by Councilman Vogtli to authorize the Town of Collins Highway Superintendent to sign the shared services agreement with the New York State Department of Transportation with the addition of the second indemnification clause and sending Schedule A.

With no further business, on a motion of Supervisor Tessmer seconded by Councilman Martin the meeting was adjourned at 8:10 pm in memory of Ember Hobson. A moment of silence was observed.

Becky Jo Summers, Town Clerk

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 18th day of April 2016.

Present: David Tessmer, Supervisor Mary Stelley, Councilman
Kenneth Martin, Councilman Becky Jo Summers, Town Clerk
Janet Vogtli, Councilman James Musacchio, Attorney

Absent: Mary Clark, Councilman

Others Present: Brian Martin Chairman and Dick Agle of the Planning Board; Doug Martindale; Margaret Degenfelder and Rebecca Cuthbert, reporter Observer

Supervisor Tessmer called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 104: **AGENDA APPROVAL**

Motion made by Councilman Martin seconded by Councilman Stelley to approve the agenda after removing the resolution to award fencing repairs and installation bid under New Business.

ADOPTED Aye 4 Vogtli, Martin, Stelley, Tessmer
Nay 0

Resolution # 105: **MINUTES APPROVAL**

Motion made by Councilman Martin seconded by Councilman Vogtli to approve the minutes of the April 8th town board meeting.

ADOPTED Aye 4 Vogtli, Martin, Stelley, Tessmer
Nay 0

Resolution # 106: **ABSTRACT APPROVAL**

Motion by Councilman Stelley seconded by Councilman Vogtli that the bills be paid on abstract #8 for 2016 dated April 18, 2016 for listed vouchers 233 – 266 for \$ 29,660.30:

General – Townwide	15,329.54	Water District #1	1,306.53
General – Part Town	3,831.56	Water District #3	324.94
Highway	2,668.96	Water District #4	<u>2,835.34</u>
Special Lighting	1,010.29	Total	\$ 29,660.30
Special Refuse	2,353.14		

ADOPTED Aye 4 Vogtli, Martin, Stelley, Tessmer
Nay 0

Old Business

1. Resolution to award Library Parking Lot Repairs, Sealing & Striping bid

RESOLUTION # 107: AWARD BID TO REPAIR, SEAL AND STRIPE LIBRARY PARKING LOT

Motion made by Supervisor Tessmer and seconded by Councilman Martin that the following is:

ADOPTED Aye 4 Vogtli, Martin, Stelley, Tessmer
Nay 0

WHEREAS, the Town solicited bids for the repair, sealing, and striping of the Collins Town Library parking lot, and

WHEREAS, Sealed bid were received by, and opened on, April 8, 2016, at 4:00 PM, and

WHEREAS, three vendors submitted bids for the work, and

WHEREAS, the lowest responsible bidder meets the terms and conditions of the project requirements.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board award the repair, sealing, and striping of the Library parking lot as specified to Amherst Sealer, Inc., of Amherst, New York, for the amount of \$8,047.00, and

BE IT FURTHER RESOLVED, the Collins Town Board also approves the option offered by Amherst Sealer, Inc., to include a second coat of sealer at an additional cost of \$1,500.00, bringing the total project cost to \$9,547.00.

2. Resolution to award tree removal bid

RESOLUTION # 108: **ACCEPT BID FOR TREE REMOVAL SERVICES**

Motion made by Supervisor Tessmer and seconded by Councilman Vogtli that the following is:

ADOPTED Aye 4 Vogtli, Martin, Stelley, Tessmer
 Nay 0

WHEREAS, the Town solicited five quotations for the removal of trees on the Collins Town Park property, and

WHEREAS, two contractors submitted quotations for the work and one declined to bid, and

WHEREAS, the lowest quotation meets all the project requirements.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board award the removal of one clump of basswood trees and one maple tree at the Collins Town Park, including complete haul-away and site restoration to Nature's Pride of Lawtons, New York, for the lump sum amount of \$2,675.00.

Councilman Vogtli brought house numbering. East Becker has a lot of houses with no numbers on them or on a post. Supervisor Tessmer stated the Code Enforcement Officers have done a letter. Mrs. Vogtli suggests putting a house numbering notice on the water bills.

New Business

1. Resolution to award fencing repairs and installation bid

The resolution was withdrawn.

2. Resolution on Beautification Appointments

RESOLUTION # 109: **HIRE 2016 BEAUTIFICATION WORKERS**

Motion made by Councilman Stelley and seconded by Supervisor Tessmer that the following is:

ADOPTED Aye 4 Vogtli, Martin, Stelley, Tessmer
 Nay 0

WHEREAS, the Town of Collins sponsors a Summer Beautification program to assist in maintaining the Town parks, cemeteries and other Town property, and

WHEREAS, the Town wishes to fill the positions necessary for this program, and

WHEREAS, the Town advertised for the position of Summer Beautification Worker, and the Personnel Committee, along with the Parks Crew Chief, interviewed applicants responding to this ad.

NOW THEREFORE Be It Resolved that the Town Board of the Town of Collins follow the recommendations of the Personnel Committee, and hire the following applicants as Beautification Workers for the 2016 Summer Beautification Program, effective May 2, 2016: Heidi Ploetz, Joshua Veloski, and Michael Naples at \$9.49 per hour (returning). Alternate, to serve as needed is Jarred Krajewski, at \$9.18 per hour (new).

3. Resolution to advertise for summer recreation attendants

RESOLUTION # 110: **ADVERTISE FOR SUMMER YOUTH RECREATION STAFF**

Motion made by Supervisor Tessmer and seconded by Councilman Stelley that the following is:

ADOPTED Aye 4 Vogtli, Martin, Stelley, Tessmer
 Nay 0

WHEREAS, the Town of Collins provides Recreational Services to the Youth of the Town, and

WHEREAS, the Summer Recreation program requires a Recreation Supervisor and Recreation Attendants to oversee the activities of the participants.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board authorize the Town Clerk to place the following ad for these positions in the Gowanda News, the Dunkirk Observer, and the Springville Journal to run for one printing each the weeks of April 23, 2016 and April 30, 2016, and shall require that all applications be delivered to the Collins Town Clerk no later than 4:00 p.m., Friday, May 6, 2016.

The Town of Collins is accepting applications for the following summer positions:

SUMMER RECREATION ATTENDANTS & RECREATION SUPERVISOR

These positions are open to all area

High school graduates.

- Preference to Town of Collins residents
- Applications are available Mon.-Fri. at the Collins Town Hall, 14093 Mill St., during normal business hours, or on the Town Website (www.townofcollins.com)
- Applications will be accepted until May 6, 2016 at 4 p.m.

Workshop Topic

Proposed Zoning Map update

Councilman Martin worked with the Planning Board on updating the Zoning Map of the Town. Mr. Martin went through the handout. After his presentation, Councilman Vogtli suggested a revaluation of the Town should be done.

Mr. Martin also explained the Wellhead Protection Overlay Districts which were marked on the maps.

With no further business, on a motion of Councilman Martin seconded by Councilman Stelley the meeting was adjourned at 8:30 pm.

Becky Jo Summers, Town Clerk

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 2nd day of May 2016.

Present: David Tessmer, Supervisor Mary Stelley, Councilman
Kenneth Martin, Councilman Becky Jo Summers, Town Clerk
Janet Vogtli, Councilman Peter Waterman, Highway Superintendent
Mary Clark, Councilman Sue Gamel, Bookkeeper

Others Present: Margaret Degenfelder; Wayne Harvey; Norm Johnson Collins Center Fire Chief; Jim Heintz Collins Fire Chief; Sam D'Amato Rec. Director; Jason Opferbeck; and Rebecca Cuthbert, reporter Observer

Supervisor Tessmer called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 111: **AGENDA APPROVAL**

Motion made by Councilman Stelley seconded by Councilman Martin to approve the agenda.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
Nay 0

Resolution # 112: **MINUTES APPROVAL**

Motion made by Councilman Vogtli seconded by Councilman Martin to approve the minutes of the April 18th town board meeting.

ADOPTED Aye 4 Vogtli, Martin, Stelley, Tessmer
Nay 0
Abstained 1 Clark

Resolution # 113: **ABSTRACT APPROVAL**

Motion by Councilman Stelley seconded by Councilman Vogtli that the bills be paid on abstract # 9 for 2016 dated May 2, 2016 for listed vouchers 267 – 300 for \$ 101,589.72:

General – Townwide	10,682.13	Water District #1	25,297.45
General – Part Town	2,678.75	Water District #3	13,984.88
Highway	9,162.36	Water District #4	14.27
Library	39,750.00	Total	\$ 101,589.72
Special Refuse	19.88		

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
Nay 0

Public Access

Councilman Vogtli brought up house numbering. She has come up with a handout that can be sent out to the residents. State code says the numbers have to be four inches high on the house. Discussion followed.

Department Reports

Assessor Ebersole reports the assessment roll will be delayed.

Attorney Musacchio is working with surveyor Manguso on the highway barn property.

Code Enforcement Officers handed out their April monthly report. The Collins Road court case will go to the NYS Supreme Court. Last week there was a fire on Conger Road and a demo was ordered and done by Winters Rigging. Now a second contractor will be needed to do a removal of the debris.

Highway Superintendent Waterman reported they have had a few truck repairs; the new truck is being built today; have plowed four times since April 4th; taken the plows off the trucks; removed the snow markers; replaced a sluice pipe; the grates in the town barn are done and helped in the parks. Transfer station tire bin has been fixed and received a price of \$3,600.00 for a 12' x 12' painted shed to replace the old one and got a quote of \$2,000.00 to do the wiring.

Parks Chief Rhiannon Starks has been busy. Supervisor Tessmer gave a report from the building

committee on what has been done.

Recreation Director D'Amaro has been in contact with Erie County regarding the lunch program in Collins Center.

Town Clerk Summers reported April sales of \$5,043.70 with the town's share \$4,569.66.

Water – Jason Opferbeck reported they changed one meter; did some re-reads for billing; fixed leaks in the town parks and will flush the water lines the end of May. Collins will be done May 23rd to the 25th and Collins Center will be done May 26th and 27th.

Board Reports

Councilman Vogtli has been working on house numbering, roads and potholes.

Councilman Martin reviewed the vouchers; attended the building and grounds meeting, the prison advisory meeting and the rural transit recognition day.

Councilman Stelley updated the website; reviewed the vouchers; attended the liberty fest meeting, the prison advisory meeting and recreation meeting; interviewed for the constable and beautification positions.

Councilman Clark attended the recreation meeting, the liberty fest meeting and interviewed for the constable and beautification positions.

Supervisor Tessmer attended the recreation meeting and the building and grounds meeting; did bid specs for canvas sides for the Collins Center Park; attended a seminar for grant money on infrastructure and worked with SCCE on the tour with Senator Gallivan.

Old Business

1. Resolution to approve preparation of joint water meter installation bid specifications

RESOLUTION # 114: **AUTHORIZE PAYMENT TO GOWANDA FOR AGREEMENT WITH HUNT ENGINEERS TO PREPARE WATER METER INSTALLATION BID SPECIFICATIONS**

Motion made by Supervisor Tessmer and seconded by Councilman Vogtli that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, The Collins Town Board is committed to replacing all water meters in the three water districts with state-of-the-art equipment that will improve accuracy and eliminate the antiquated meters currently in operation, and

WHEREAS, by adopted Resolution on February 16, 2016, the Town Board standardized the water meter to be used in all three districts, and

WHEREAS, to save costs and increase efficiency, the Town of Collins wishes to purchase and install these new meters as part of a joint project with the Village of Gowanda, and

WHEREAS, the Village of Gowanda has obtained a cost proposal from Hunt Engineers, Architects & Land Surveyors, P.C. of Horseheads, New York to prepare a bid package including assistance with advertising, reviewing bids, contract awards & payments, and contract closeout, and

WHEREAS, the total cost for these engineering services is \$4,600.00, to be shared equally by the Town of Collins and the Village of Gowanda, and

WHEREAS, the Village of Gowanda has approved the Agreement and authorized the payment of \$4,600.00, with the understanding that the Town of Collins will reimburse them for one half.

NOW, THEREFORE BE IT RESOLVED that the Collins Town Board approve the Town of Collins pro-rated share of \$2,300.00 for one half the cost of the fee from Hunt Engineers, Architects, and Land Surveyors, P.C., to provide these services, and authorize the payment to the Village of Gowanda, to be paid from 2016 Budget lines: SW1-1420.410; \$1,725.00, SW3-1420.450; \$529.00, and SW4-1420.410; \$46.00.

2. Resolution to approve 2016 budget transfers

RESOLUTION #115: **APPROVE 2016 BUDGET TRANSFER**

Motion made by Supervisor Tessmer seconded by Councilman Clark to approve the following 2016 Budget Transfer:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

B Fund:

Transfer From:

B-915 Unappropriated Fund Balance \$32,194.00

Transfer To:

B-7110.220 Improvement \$32,194.00

3. Resolution to accept bid for paving basketball courts in Collins and Collins Center parks

RESOLUTION #116: **ACCEPT BID FOR PAVEMENT REMOVAL AND REPLACEMENT AT BASKETBALL COURTS**

Motion made by Supervisor Tessmer seconded by Councilman Martin that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the Town solicited quotations for the removal of existing pavement, repaving and striping of the basketball courts at the Collins and Collins Center parks, and

WHEREAS, four contractors submitted quotations for the work, and

WHEREAS, the lowest quotation meets all the project requirements.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board award the removal of existing pavement, repaving, and striping of the basketball courts at the Collins and Collins Center parks to Latak Blacktopping, Inc., of Springville, New York, for the lump sum amount of \$29,200.00, and fund the project from 2016 Budget Line B7110.220 – Improvement.

NEW BUSINESS

1. Resolution declaring May 1 – 7, 2016 as Municipal Clerks Week

RESOLUTION #117: **DECLARE MAY 1-7, 2016 AS MUNICIPAL CLERKS WEEK**

Motion made by Supervisor Tessmer seconded by Councilman Vogtli that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

WHEREAS, the Office of the Municipal Clerk is the oldest among public servants, and

WHEREAS, the Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

WHEREAS, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all, and

WHEREAS, the Municipal Clerk serves as the information center on functions of local government and community, and

WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meeting of their state, province, county and international professional organizations, and

WHEREAS, it is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk.

NOW, THEREFORE BE IT RESOLVED, That Collins Town Board, recognizes the week of May 1 through May 7, 2016, as Municipal Clerk's Week, and further extend appreciation to our Municipal Clerk, Becky Jo Summers and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

2. Resolution to accept LKPCC fence replacement bid

RESOLUTION #118: **ACCEPT BID FOR FENCE INSTALLATION AND REPAIRS**

Motion made by Supervisor Tessmer seconded by Councilman Martin that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the Town solicited five quotations for the repairs and installation of fencing at the Collins Center Park, and LK Painter Center properties, and

WHEREAS, two contractors submitted quotations for the work, and one declined to bid,

and two did not respond, and

WHEREAS, the lowest quotation meets all the project requirements.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board award the repairs and installation of fencing, at the Collins Center Park, and LK Painter Community Center to B&B Fencing of Springville, New York, for the lump sum amount of \$5,990.00, and fund the project from 2016 Budget Lines A1620.470 – Improvement \$2,996.00, and B7110.220 – Improvement \$2,994.00.

3. Discussion on Transfer Station use by Village residents

No residents of the Village of Gowanda were in attendance, so no discussion was held.

With no further business, on a motion of Councilman Martin seconded by Councilman Vogtli the meeting was adjourned at 8:15 pm.

Becky Jo Summers, Town Clerk

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 16th day of May 2016.

Present: David Tessmer, Supervisor Mary Stelley, Councilman
Kenneth Martin, Councilman Becky Jo Summers, Town Clerk
Janet Vogtli, Councilman James Musacchio, Attorney
Mary Clark, Councilman

Others Present: Gene Degman and Charles Siegle Code Enforcement Officers; Thomas and Marta Cain; Dick Agle and Margaret Degenfelder

Supervisor Tessmer called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 119: **AGENDA APPROVAL**

Motion made by Councilman Martin seconded by Councilman Stelley to approve the agenda.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
Nay 0

Resolution # 120: **MINUTES APPROVAL**

Motion made by Councilman Martin seconded by Councilman Stelley to approve the minutes of the May 2nd town board meeting.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
Nay 0

Resolution # 121: **ABSTRACT APPROVAL**

Motion by Councilman Stelley seconded by Councilman Martin that the bills be paid on abstract # 10 for 2016 dated May 16, 2016 for listed vouchers 301 – 351 for \$ 26,215.11:

General – Townwide	6,414.29	Special Refuse	5,102.84
General – Part Town	5,264.84	Water District #1	1,032.66
Highway	7,099.15	Water District #3	346.27
Special Lighting	955.06	Total	\$ 26,215.11

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
Nay 0

Public Access

Marta Cain from the Pine Grove Cemetery on South Quaker and Zoar Road asked for some limestone to be put on the driveways at the cemetery. She spoke with Highway Superintendent Waterman and he will come up with an estimate then the board will discuss it.

Old Business

1. Draft contract documents for water meter replacement – Supervisor Tessmer sent out draft bid specs to the board for review.

2. Water District # 3 iron levels update – Culligan came and did a backwash on the system.

3. 2016 Town projects update – Supervisor Tessmer went through the list of projects that have been completed and those still to be done.

Workshop Topic

Distressed properties presentation, updates and options – Supervisor Tessmer went through a list of 40 properties he compiled of vacant and or distressed properties. A few properties are in the process of being rehabilitated, a few have been sold and many are vacant with code violations. Back taxes are past due on many properties.

Mr. Tessmer spoke with a representative of the land bank and they can come in July to a meeting to give a presentation.

Erie County is sponsoring a loan program for the owners of rental properties.

Any letters going out from the town regarding the vacant/distressed properties will be signed by both the Supervisor and the Code Enforcement Officer.

Supervisor Tessmer did a slide presentation showing pictures of many of these properties.

With no further business, on a motion of Councilman Stelley seconded by Councilman Clark the meeting was adjourned at 9:24 pm.

Becky Jo Summers, Town Clerk

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 6th day of June 2016.

Present: David Tessmer, Supervisor Mary Stelley, Councilman
Kenneth Martin, Councilman Becky Jo Summers, Town Clerk
Janet Vogtli, Councilman James Musacchio, Attorney
Mary Clark, Councilman Sue Gamel, Bookkeeper

Others Present: Peter Waterman Highway Superintendent; Gene Degman and Charles Siegle Code Enforcement Officers; Sam D'Amato Recreation Director; Rhiannon Starks Park Crew Chief; Dick Agle; Lois Johnson; Margaret Degenfelder and reporter from The Observer.

Supervisor Tessmer called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 122: **AGENDA APPROVAL**

Motion made by Councilman Clark seconded by Councilman Martin to approve the agenda after the following changes:

1. eliminate the resolution under old business setting the date for the 2016 Liberty Fest
2. move resolution # 1 under new business to approve the 2016 budget transfer to after the resolution approving the minutes.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
Nay 0

Resolution # 123: **MINUTES APPROVAL**

Motion made by Councilman Clark seconded by Councilman Vogtli to approve the minutes of the May 16th town board meeting.

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
Nay 0

RESOLUTION # 124: **APPROVE 2016 BUDGET TRANSFER**

Motion made by Supervisor Tessmer seconded by Councilman Martin to approve the following 2016 Budget Transfer:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
Nay 0

B Fund:

Transfer From:	Transfer To:
B-7110.400 Parks Contractual \$110.29	B-7310.403 Beautification Expenses \$110.29

Resolution # 125: **ABSTRACT APPROVAL**

Motion by Councilman Stelley seconded by Councilman Martin that the bills be paid on abstract # 11 for 2016 dated June 6, 2016 for listed vouchers 352 – 405 for \$ 25,562.88:

General – Townwide	13,084.45	Water District #1	548.21
General – Part Town	2,037.00	Water District #3	51.62
Highway	8,413.53	Water District #4	0.86
Special Lighting	809.71	Total	\$ 25,562.88
Special Refuse	617.50		

ADOPTED Aye 4 Martin, Stelley, Clark, Tessmer
Nay 0
Abstained 1 Vogtli

Reports of Department Heads

Assessors report was read by Supervisor Tessmer. Star exemption on all sales after March 25, 2015 will be given by a rebate check. If the town is planning on doing a reval a full-blown information gathering should be done.

Attorney Musacchio reported on Chautauqua County having a land bank program and

landowners can bury structures on the property and can do their own asbestos abatement.

Code Enforcement Officers handed out their monthly report.

Highway Superintendent Waterman reported the plows have been taken off the trucks. They have been working on equipment, roads, parks and helped in North Collins and Eden. Mr. Waterman is working up specs for doing the driveway in the Pine Grove Cemetery. Last trash day filled three open tops and one compactor.

Water Department report by Jason Opferbeck – last week the chlorinator went down in District 1, was fixed and the Health Department came out and tested the water and all ok. They fixed a line break and three leaks in the park and will start reading meters. Doug Martindale and Jason will work together on water for the new park pavilion.

Presentation:

Laura Landers, Freed Maxick CPA's – 2015 Audit – a modified opinion was issued and Ms. Landers went through the basic financial statements, explained retirement charges, reserves and that repair reserves have strings attached as the money will have to be replenished. The town is in good financial shape and all were thanked for their help.

Reports, (cont'd)

Parks Crew Chief Rhiannon Starks thanked the highway Superintendent and his crew for their help and she went through a list of items that have been completed.

Recreation Director Samantha D'Amato attended the Collins Center recreation meeting, interviewed summer recreation workers, made the summer calendar and updated the registration form.

Town Clerk Summers reported sale of \$ 6,341.15 with the town's portion \$ 5,030.41.

Board Reports

Councilman Martin reviewed the vouchers, attended the Collins Center Memorial Day parade and the building committee meeting.

Councilman Stelley reviewed the vouchers, attended the Liberty Fest meeting, interviewed summer recreation workers, Collins Center Memorial Day Ceremony and updated the website.

Councilman Clark attended the Collins Center recreation meeting, the liberty fest meeting and interviewed summer recreation workers.

Supervisor Tessmer did bid specs for the canvas walls for Collins Center pavilion, spoke with Senator Gallivan's office on the Intermunicipal Agreement and Interconnection, went on a tour of Town roads with Legislator John Mills. Mr. Tessmer has been working on the distressed property project; spoke with the Sheriff's office on the Red Dot program, and attended the building committee meeting. The Buffalo Southern Railroad crossing on Route 39 is tentatively set for July 11th through the 15th and maybe the 16th. Traffic will be detoured on Bagdad Road. Mr. Tessmer attended a session on how to deal with an active shooter and will try to set up a session here.

Old Business

1. Update on Summer Recreation – Collins Center is anticipated to have an all-day program. A portable toilet with a sink will be placed there, if the program is approved.

2. Update on Distressed Properties – Supervisor Tessmer explained what has been done and that summons will be issued on a number of the properties. Erie County Legislator John Mills has been approached on five properties and they will work on them.

3. Resolution setting date for 2016 Liberty Fest was eliminated.

New Business

1. Resolution to award park shelter canvas bid - RESOLUTION WAS WITHDRAWN

It will take eight weeks to make the canvas walls for the pavilion so we will have to do something else in the meantime. Supervisor Tessmer will contact Stephanie Cieszynski to make a resolution at the next board meeting. Dick Agle suggested putting garage doors on a side and end of the pavilion. The program will be contingent on the use of the state gym. After discussion Supervisor Tessmer withdrew his motion and Councilman Clark withdrew her second.

RESOLUTION # 126: **ACCEPT BID FOR PARK SHELTER CANVAS WALL MANUFACTURE AND INSTALLATION**

Motion made by Supervisor Tessmer and seconded by Councilman Clark that the following:

WHEREAS, the Town solicited four quotations for the manufacture and installation of canvas wall panels for the shelter in the Collins Center park, and

WHEREAS, two contractors submitted quotations for the work, and

WHEREAS, the lowest quotation received meets all the project requirements.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board award the manufacture and installation of canvas wall panels for the shelter in the Collins Center park to Custom Covers & Canvas of Niagara Falls, New York, for the lump sum amount of \$10,560.00, and fund the project from 2016 Budget Line B7110.220 – Improvement.

2. Resolution to create additional Recreation Supervisor (PT) position

RESOLUTION # 127: **REQUEST THE CREATION OF ONE ADDITIONAL RECREATION SUPERVISOR (PT) POSITION**

Motion made by Supervisor Tessmer and seconded by Councilman Clark that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, The Town of Collins prepared and submitted a PO-17 form outlining the duties of Recreation Supervisor (PT), and

WHEREAS, Erie County accepted the New Position Duties Statement, and

WHEREAS, In accordance with the provisions of Civil Service Law, Section 22, the Erie County Personnel Officer has certified the title of Recreation Supervisor (PT), and

WHEREAS, the Collins Town Board approved the creation of the position of Recreation Supervisor (PT) and submitted the certified PO-17 to Erie County,

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board authorize the Supervisor, to request Erie County Civil Service create an additional job position for the Recreation Supervisor (PT) job classification to allow for the filling of the position for the program at the Collins Center site.

3. Resolution to set 2016 Summer Recreation Fees

RESOLUTION # 128: **SET 2016 SUMMER RECREATION FEES**

Motion made by Supervisor Tessmer and seconded by Councilman Clark that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the Town of Collins provides a Summer Recreation program for the youth of the Town, and

WHEREAS, in order to reduce the burden to taxpayers to provide this program, it has been determined that charging participants a small fee to attend the program is the best way to help offset its cost.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board approves the following fee schedule for participants of the 2016 Summer Recreation Program:

	Resident participants	Out-of-town participants
1 child per family -	\$30.00	\$60.00
2 children per family -	\$55.00	\$110.00
3 children per family -	\$75.00	\$150.00
4 children per family -	\$95.00	\$190.00
Family Cap -	\$100.00	\$200.00
Guests / Out-of-town participants: \$5.00 per child, per day		

4. Resolution to appoint summer recreation staff

RESOLUTION # 129: **HIRE 2016 SUMMER RECREATION EMPLOYEES**

Motion made by Councilman Clark and seconded by Councilman Stelley that the following is:

ADOPTED Aye 5 Vogtli, Martin, Stelley, Clark, Tessmer
 Nay 0

WHEREAS, the Town of Collins sponsors a Summer Recreation programs for the purpose of providing activities for the youth of our Town, and

WHEREAS, the Town wishes to fill the positions necessary to carry out this program, and

WHEREAS, the Town advertised for the positions of Recreation Supervisor and Recreation Attendant, and the Personnel Committee, along with the Recreation Director, interviewed applicants responding to this ad.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Collins follow the recommendations of the Recreation Director and Personnel Committee, and hire the following applicants for the 2016 summer programs:

Recreation Supervisor: Collins – Rebecca McMullen, at \$12.00 per hour

Recreation Attendants (returning at \$9.49 per hour): Jaimie Morris, Dalton Francis, Christian Francis, Tom McMullen, C.J. Peglowski, Chandler Kusiowski, Angel Menoff and Kim Mrowczynski (as Craft Coordinator)

Recreation Attendants (new, at \$9.18 per hour): Casey Peglowski,

Alternates, to serve as needed (returning at \$9.49 per hour): Nick Marroco, Les Young and Danielle Lesefske

Alternates, (new at \$9.18 per hour): Jenna Keppel, Autumn Mangano and Katelyn Steff

Councilman Martin asked about swimming and some parents cannot afford to send their children to all the field trips. Keep recreation open on Fridays for those that do not want to go on a field trip.

With no further business, on a motion of Supervisor Tessmer seconded by Councilman Martin the meeting was adjourned at 9:33 pm in memory of Thomas Ruda, a long-time employee.

Becky Jo Summers, Town Clerk

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 20th day of June 2016.

Present: Mary Clark, Councilman Mary Stelley, Councilman
Kenneth Martin, Councilman Becky Jo Summers, Town Clerk
Janet Vogtli, Councilman James Musacchio, Attorney

Absent: David Tessmer, Supervisor

Others Present: Jim and Joanne Hammer; Mark Burr Hollywood Theater; Lois Johnson; Dick Agle; Cindy Lillie; Jessica Thurber; Brian Martin; Betty, David and Matthew Agle; Rick Simmons; Deb Moritz; Stephanie Cieszynski, Mike Finch; Kimberly Glass; Bob Stelley; Jessica Fort; Sam D'Amaro Recreation Director; Dick Clark; and Andrew Kuczkowski reporter from The Observer.

Councilman Clark called the meeting to order at 7:00 PM with the pledge to the Flag.

Resolution # 130: **AGENDA APPROVAL**

Motion made by Councilman Martin seconded by Councilman Vogtli to approve the agenda after adding a resolution under New Business to support the Hollywood Theater's application for grant money.

ADOPTED Aye 4 Vogtli, Martin, Stelley, Clark
Nay 0

Resolution # 131: **MINUTES APPROVAL**

Motion made by Councilman Stelley seconded by Councilman Martin to approve the minutes of the June 6th town board meeting.

ADOPTED Aye 4 Vogtli, Martin, Stelley, Clark
Nay 0

Resolution # 132: **ABSTRACT APPROVAL**

Motion by Councilman Martin seconded by Councilman Stelley that the bills be paid on abstract # 12 for 2016 dated June 20, 2016 for listed vouchers 406 – 431 for \$ 21,624.94:

General – Townwide	18,860.14	Special Refuse	89.75
General – Part Town	773.13	Water District #1	1,538.34
Highway	115.50	Water District #3	<u>224.35</u>
Special Lighting	23.73	Total	\$ 21,624.94

ADOPTED Aye 4 Vogtli, Martin, Stelley, Clark
Nay 0

Councilman Clark opened the meeting with comments from the floor and stated the Board approved unanimously to not have the Collins Center Recreation and will give each speaker two minutes with a total of 15 minutes.

James Hammer asked what safety issues and asks if someone can put up sides on the pavilion.

Stephanie Cieszynski remarked she did not receive any response from her emails. Mrs. Clark stated Supervisor Tessmer had a heart attack and he wanted to tell everyone about this. Mrs. Cieszynski said they have money donated.

Kim Glass called Gowanda Recreation and they have received grants that pay for bussing and their program is free with free lunch. When the weather is bad they walk to the Middle School.

Stephanie Cieszynski received three emails from DOCS that their pavilion could be used with conditions. Councilman Stelley read the nine provisions. Mrs. Cieszynski said they do not want to lose the program.

Jessica Thurber attended the recreation program in Collins Center and has two children who want to go there and why not bus to Collins. Councilman Vogtli stated it was too costly to bus when they looked into busing last year; and what do we do when Seneca Heights wants bussing. The recreation program is in place in Collins for the town.

Jessica Fort went to the Collins Center site. Jessica Thurber asks can parents get together and have a program there and will funds be available. What is the amount available to run both sites? The program amount is the total for the whole summer and not divided by site. If this program is abolished this year will there be a chance for next year?

Sam D'Amaro suggests fluctuating staff early to late.

Andrew Kuczkowski asks if a formal action is needed to close the program. No.

Supervisor Tessmer looked into the original agreement and no place does it state the Corrections will always provide a place for the recreation.

Stephanie Cieszynski thanked the parents and appreciated their help.

Old Business

1. Resolution to remove structures at 3585 Route 39 and 2296 Gowanda-Zoar Road

RESOLUTION # 133: AUTHORIZE INITIATION OF DEMOLITION OF UNSAFE STRUCTURES

Motion made by Councilman Clark and seconded by Councilman Vogtli that the following is:

ADOPTED Aye 4 Vogtli, Martin, Stelley, Clark
 Nay 0

WHEREAS, the conditions of the following listed residential properties within the Town of Collins have been determined by the Town Code Enforcement Officer to be an endangerment to the public:

1. 2296 Gowanda Zoar Road (SBL # 350.00-2-20) Owner: Gary Laskey
2. 3585 Route 39 (SBL # 343.11-2-42) Owner: Emily Evans, and

WHEREAS, it is the determination of the Town Code Enforcement Officer based on his formal inspections and reports to the Town Board, and in accordance with the provisions of Chapter 131-3 of the Town Code of the Town of Collins, that these structures be removed, and

WHEREAS, the Town has received no response by the listed owners, nor has any remedial work been undertaken to alleviate the known hazards, and the unsafe conditions which persist on the listed premises have only become more hazardous to the community.

NOW, THEREFORE BE IT RESOLVED, that the Collins Town Board accept the report prepared by the Town Code Enforcement Officer, and with the absence of response by the property owner, order the demolition of the abandoned residential structures and completely remove all debris and refuse left on the premises, and

BE IT FURTHER RESOLVED, the Collins Town Board authorize the Town Code Enforcement Officer and Supervisor to initiate the process to expedite the demolition of said properties, including defining the scope of the demolitions, calculation of demolition cost estimates, and notifying the property owner of the date of the public hearings associated with the demolitions, and

BE IT FURTHER RESOLVED, that all costs and expenses, including the cost of actually removing these buildings will be assessed against the land on which the buildings are located at the same time and in the same manner as general Town taxes.

2. Resolution to set Public Hearing on Demolition of 2296 Gowanda Zoar Road

RESOLUTION # 134: SET PUBLIC HEARING ON DEMOLITION OF STRUCTURE AT 2296 GOWANDA ZOAR ROAD

Motion made by Deputy Supervisor Clark, seconded by Councilman Vogtli to set a public hearing on Monday, July 11, 2016 at 7:30 pm, on the order to demolish the structure at 2296 Gowanda Zoar Road, and authorize publication of Hearing Notice as follows:

PLEASE TAKE NOTICE that the Town Board of the Town of Collins will hold a Public Hearing and receive public comment regarding the order to demolish the structure located at 2296 Gowanda Zoar Road, SBL # 350.00-2-20, and owned by Gary Laskey. The Town of Collins, after

receiving public comment, shall determine whether to proceed with the initiation of the demolition process or direct the owner to complete repairs to bring the property into compliance within a specified time.

A Public Hearing will be held on Monday, July 11, 2016 at 7:30 p.m. at the Town Hall located at 14093 Mill Street, Collins, New York. The Town Board may, under the Town Code of the Town of Collins, impose additional conditions and restrictions upon said order.

ADOPTED Aye 4 Vogtli, Martin, Stelley, Clark
 Nay 0

3. Resolution to set Public Hearing on Demolition of 3585 Route 39

RESOLUTION # 135: **SET PUBLIC HEARING ON DEMOLITION OF STRUCTURE AT 3585 ROUTE 39**

Motion made by Deputy Supervisor Clark, seconded by Councilman Martin to set a public hearing on Monday, July 11, 2016 at 8:00 pm, on the order to demolish the structure at 3585 Route 39, and authorize publication of Hearing Notice as follows:

PLEASE TAKE NOTICE that the Town Board of the Town of Collins will hold a Public Hearing and receive public comment regarding the order to demolish the structure located at 3585 Route 39, SBL # 343.11-2-42, and owned by Emily Evans. The Town of Collins, after receiving public comment, shall determine whether to proceed with the initiation of the demolition process or direct the owner to complete repairs to bring the property into compliance within a specified time.

A Public Hearing will be held on Monday, July 11, 2016 at 8:00 p.m. at the Town Hall located at 14093 Mill Street, Collins, New York. The Town Board may, under the Town Code of the Town of Collins, impose additional conditions and restrictions upon said order.

ADOPTED Aye 4 Vogtli, Martin, Stelley, Clark
 Nay 0

New Business

1. Resolution to accept Supervisor's Reports for January, February, and March 2016

RESOLUTION #136: **ACCEPT JANUARY, FEBRUARY AND MARCH 2016 SUPERVISORS REPORT**

Motion made by Deputy Supervisor Clark and seconded by Councilman Vogtli to accept the Town of Collins Supervisor's Report as submitted, for the months of January, February, and March 2016.

ADOPTED Aye 4 Vogtli, Martin, Stelley, Clark
 Nay 0

2. Resolution to

RESOLUTION # 137: **APPROVE AND ENDORSE APPLICATION FOR RESTORATION OF THE HOLLYWOOD THEATER**

Motion made by Councilman Clark and seconded by Councilman Vogtli that the following is:

ADOPTED Aye 4 Vogtli, Martin, Stelley, Clark
 Nay 0

WHEREAS, Gowanda's Historic Hollywood Theater, Ltd. is applying for a grant to the new York State Office of Parks, Recreation and Historic Preservation in accordance with the provisions of Title 9 of the Environmental Protection Act of 1993, and

WHEREAS, a requirement under the rules of this program dictates that Gowanda's Historic Hollywood Theater must obtain the approval/endorsement of the governing body of the municipality in which the project is located, and

WHEREAS, local and county studies conducted over the past several years have concluded that, "the Hollywood Theater is an important element in preserving and enhancing the Gowanda Village Historic District and could spur complementary efforts to capitalize on the Villages' history and architecture".

THEREFORE BE IT RESOLVED that on this date, June 20, 2016, the Board of the Town of Collins does approve and endorse the application of the Gowanda's Historic Hollywood Theater for the continued restoration of the Hollywood Theater.

Workshop Topic

Mid-2016 Housekeeping – Updates

Councilman Clark did not have the file to go through this.

Councilman Martin suggested the board may want to get started on Solar Farms. Residents have received letters on them. Attorney Musacchio state many of towns have put a moratorium on the farms as there are many issues – it is a one-sided contract and he suggest they not sign them. Brian Martin, Planning Board Chairman has attended numerous seminars. Solar companies lease the land and when the lease is up they just leave leaving the owner to dismantle the panels which are live and it can be very dangerous. We do not have any regulations in place at this time. Councilman Martin and Attorney Musacchio will inquire further.

Mark Burr of the Hollywood Theater thanked the board for the resolution of support.

With no further business, on a motion of Councilman Stelley seconded by Councilman Vogtli the meeting was adjourned at 7:57 pm.

Becky Jo Summers, Town Clerk